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EMBASSY OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA
TOKYO, JAPAN
駐日エチオピア連邦民主共和国大使館

ቀን February 19, 2025
Date:- _____

Vacancy Announcement

The Embassy of the Federal Democratic Republic of Ethiopia in Tokyo is seeking applications for the following vacancies.

1. Position: - Cleaner

2. Required Candidate:- One

3. Gender:- Female

4. Opening date of application:- Thursday, February 20, 2025

5. Closing date of application:- Wednesday, March 05, 2025

6. Required qualifications, experience, and skills

- Cleaning experience is essential.
- Legal working permit or permanent resident **ID Card**.
- Good communication skills.
- Hardworking attitude to ensure that excellent cleaning standards.
- Good knowledge of English.
- Certification of Related profession.

7. Duties and Responsibilities

- ❖ Providing a professional approach and excellent customer service at all times
- ❖ Ensuring the cleanliness of the Residence.
- ❖ Laundry and ironing.
- ❖ Effective time management to ensure all required areas are cleaned permanently.
- ❖ Adhering to any Safe Working practices, and security compliance.





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❖ Carrying out any other reasonable task as requested.

Salary: Negotiable

Note: -

- Interested applicants should submit their CVs in English with a copy of the original educational document up to, March 05, 2025 working days.

How to Apply: -

- Submit the application to the Embassy or applicants can apply by the Embassy email: tokyo.embassy@mfa.gov.et

